



**Horsham  
District  
Council**

FAO: Parish/Neighbourhood Clerk

Our ref: DC/25/0418  
Your ref: John Ireland Way  
Email: [planning@horsham.gov.uk](mailto:planning@horsham.gov.uk)  
Direct Line: 01403 215059  
Please ask for: Halima Chowdhury  
Date: 3rd April 2025

Dear Sir/Madam,

**Conversion of loft into habitable living space with installation of rooflights.**

**7 John Ireland Way Washington West Sussex RH20 4EP**

The above application was successfully validated on 27th March 2025. The development type is 021 - Householder.

Should you wish to make any comments on the application, please do so within 21 days of the date of this letter. Please refer to the reverse of this letter on how you can view the planning application online.

Details of the application can be viewed through our Public Access webpage at <https://public-access.horsham.gov.uk/public-access/>.

Yours faithfully

Emma Parkes  
Head of Development

# PUBLIC ACCESS

## User Notes

To access the Planning Applications system and locate the planning application you need to view, please follow these simple instructions.

To get to the applications screen within Public Access on the HDC Internet site type in the address <https://public-access.horsham.gov.uk/public-access/> :

You can save the Public Access page as a favourite to your PC for future access.

### 1. Simple Search

- To search for a Planning Application by its reference (e.g. DC/14/1234), type the reference number into the search field and click **Search**
- The details of the application should now appear, from here you can view the documents related to the application by clicking on the **Documents** tab and then clicking on the **View associated documents** link

### 2. Advanced Search

- To search for a Planning Application by using other information (e.g. Parish or Application Type), type the information into the desired field and click **Search**
- The details of the application should now appear, from here you can view the documents related to the application by clicking on the **Documents** tab and then clicking on the **View associated documents** link